Dated: February 09, 2022

## **NOTICE**

A meeting of IQAC will be held on February 11, 2022 in the Principal's office at 11:00 AM.

## Agenda:

1.

**Coordinator IQAC** 

Dated: February 11, 2022

A meeting of Internal Quality Assurance Cell (IQAC) of Govt. Degree College Arki was held under the chairmanship of Dr. Jagdish Chand Sharma in the Principal's office.

The meeting was attended by the following members:

(Member)

- 1. Jagdish Chand Sharma (Chairman)
- 2. Dr. Hem Raj (Coordinator, IQAC)
- 3. Prof. Manju Lata Sharma (Member)
- 4. Dr. Het Ram
- 5. Dr. Sushil Sharma (Member)
- 6. Sh. Chaman Lal (Supdt. Grade-II)
- 7. Sh. Rajeshwar Sharma (Clerk)
- 8. Sh. Kuldeep Singh (PTA President)
- 9. Sh. Rahul Mittal (OSA)
- 10. Ms. Chitra Sharma (OSA)
- 11. Ms. Bhawna Thakur (Student Member)
- 12. Ms. Shalini (Student Member)

## **Actions Taken:**

- 1. The Prospectus was prepared and uploaded on the college website before the commencement of admissions in the college.
- 2. The class wise timetable was prepared and various committees were constituted for the smooth functioning of college.
- 3. The academic calendar for the current session after due consultation with faculties.
- 4. PTA was constituted for the current session as was decided.
- 5. The students were called to the college to attend classes by adopting Odd/Even formula and all the staff members were encouraged to get vaccinated as per the existing covid-protocol.
- 6. The teachers are to take classes both in online as well offline mode in order to ensure completion of the syllabus on time.
- 7. The students were enrolled/registered to various clubs and societies of the college as was decided.
- 8. The students were encouraged to get vaccinated, to wear face masks and to use the sanitizers is in the college campus.
- 9. Face masks were provided to the students and sanitizer dispensers were installed in the college.
- 10.The teams comprising of teachers and volunteers from NSS, NCC and Rovers and Rangers were deployed in the campus for strict compliance of corona appropriate behavior by the students.

The meeting was concluded with a vote of thanks to the chair.