

Dated: 18<sup>th</sup> March, 2019

A meeting of Internal Quality Assurance Cell of Govt. Degree College Arki was convened in the Principal's office under the chairmanship of Dr. Rita Sharma. The following members were present in the meeting along with the members of OSA and CSCA.

1. Mr. Deepak Gupta (OSA)
2. Mr. Mukesh Sharma (OSA)
3. Mrs. Prabha Bhardwaj (OSA)
4. Mr. Kanav Sood (OSA)
5. Mr. Yogesh Chauhan (OSA)
6. Mr. Bhim Singh Thakur (OSA)
7. Dr. Yashawant Shandil
8. Mr. Shiv Kumar
9. Dr. Kailash Chauhan
10. Mr. Roshan Lal Verma (PTA)
11. Sh. Ved Prakash Sharma
12. Ms. Neha Sharma
13. Ms. Divyanshi
14. Ms. Gitika Garg

The following points were discussed in the meeting:-

Action Taken:

1. The executive council of OSA was constituted on 16<sup>th</sup> March, 2019.
2. CCTV cameras were fixed in the entire campus.
3. Printer 4 No's were purchased were issued to the library, staff cabin and office.
4. Fast printing cum photocopying machine was purchased.
5. Xerox machine was purchased.
6. UPS of 6KVA with 16 batteries were purchased from HP State Corporation for the IT lab.
7. Magazine display cupboard and tables were purchased for the library.
8. The Principal's office was renovated and new furniture was purchased for the office.
9. The faculty staff room was renovated with the PVC-Ceiling fits.
10. Executive seminar chairs were purchased for the IT lab.
11. Steel benches were purchased for the waiting room outside the principal's office.
12. The annual athletic meet was conducted on 12<sup>th</sup> March, 2019.
13. The sanitary dispenser machine was installed in for the benefit of girl's student.
14. The aqua-guards in the staff room and at the ground floor for students were installed.
15. The chemistry lab was renovated with the steel almirah/cabins for keeping the chemicals safety.
16. Three computers were purchased for the library for in house operation.
17. Faculty attended faculty development programmes, seminars etc. whenever they got a chance to do so.

New Proposals:-

1. The College shall celebrate Silver Jubilee Anniversary of college on 5<sup>th</sup> July, 2019 and Old Students Association/Alumni shall be specially invited for the same.
2. As the rates of prize were revised in the year 2016, the College advisory committee shall revise the rates before the annual prize distribution function.
3. The Annual Prize Distribution Function of the college shall be celebrated during the last week of the month.

4. CSCA students requested that a function “Aagaaz” should be organised so as to showcase the talent of college students and it was agreed that the function will be organised next day to the Annual Prize Distribution function. The function will be organised by the students under the guidance of teachers.
5. The students of B.A., B.Com. & B.Sc. also wished to give farewell to their senior as the academic session came to an end.

The meeting was ended with a vote of thanks.

Dr. Ramesh Sharma  
Co-ordinator (IQAC)

Dr. Rita Sharma  
Principal