

Dated: 18<sup>th</sup> March, 2015

A meeting of Internal Quality Assurance Cell Govt. College Arki was convened in the conference hall under the chairmanship of DR. C.L. Sankhayan. In the meeting the following members were present.

1. Mr. P.S. Panwar
2. Dr. Sarita Sharda
3. Dr. O.P. Sharma
4. Mrs. Punam Sharma
5. Dr. Girish Kapoor

The following points were discussed to enhance the quality of existing practices.

Action Taken:

1. A Computer software was for the collection of fee from students and for the smooth maintenance of account and funds was upgraded.
2. Two new journals and three newspapers were subscribed for the library.
3. Text books of all the subjects were purchased to meet the need of students under RUSA system.

New Proposals:-

1. It was proposed to temporary fill some teaching and non-teaching vacant posts to ensure smooth functioning of academics and the college in general.
2. It was proposed to sensitize the students about the various scholarship schemes launched for them by the center and state governments so that they could draw maximum benefit out of these.
3. It was proposal to purchase new books for the college library under various funds like UGC., RUSA, Amalgamated fund etc. in the ensuring session.
4. The members stressed on the educational field trips for the benefit of the students and to that they can gain firsthand experience.

The meeting ended with vote of thanks from the Principal.

Dr. Sarita Sharda  
Co-ordinator  
Intenal Quality Assurance Cell

Dr. C.L. Sankhyan  
Principal  
G.C. Arki

Dated: 12-08-2015

A meeting of Internal Quality Assurance Cell Govt. College Arki was convened in the conference hall under the chairmanship of DR. C.L. Sankhayan. In the meeting the following members were present.

1. Mr. P.S. Panwar
2. Dr. Sarita Sharda
3. Dr. O.P. Sharma
4. Mrs. Punam Sharma
5. Dr. Girish Kapoor

The following points were discussed to enhance the quality of existing practices.

Action Taken:

1. One teacher had been appointed in the Commerce department and remuneration was paid out of Parents Teacher Association (PTA) fund. Also one sweeper was appointed by the PTA to ensure cleanliness in the college campus.
2. Students were sensitized about the various scholarship scheme initiated by Govt. and a total amount of Rs. 8,63,434 was distributed the details of which are as under:

Category	Number of students receiving Govt. Scholarship									
	General		SC		SC		OBC		Total	
	Total	Female	Total	Female	Total	Female	Total	Female	Total	Female
	63	57	16	5	0	0	7	2	86	64

3. A total of about 785 books were added to the catalogue of our well-stocked library purchased under the UGC grant & AF at a cost of Rs. 2, 62,500.
4. A group of B.Sc. (Botany and Zoology) was taken to forensic lab Junga to have the first hand knowledge of the subject. One more educational visit was organized for B.sc. IV and VI semester students to of Bio- Technology Lab of HP University Summer-Hill Shimla to know about the future perspective in bio-technology.

New Proposals:-

1. It was proposal to enhance the infrastructure and facilities provided in the laboratories of the college (equipments etc.)
2. It was also proposed to buy more new books keeping in view the changed syllabus under RUSA system.
3. It was felt that in fast changing times students need exposure so that should be taken on educational tours.
4. Keeping in view, the Globalized Competitive Job Market, it was resolved to make the students aware of the requirements of the industry and to sensitize them about various careers options available to them.
5. To arrangement the overall holistic development of the students it was proposed to encourage the students to take part in sports and extra-curricular activities at the college, state and national level.

The meeting ended with vote of thanks being presented by Dr. C.L. Sankhyan principal and chairperson of the meeting

Dr. Sarita Sharda  
Co-ordinator  
Intenal Quality Assurance Cell

Dr. C.L. Sankhyan  
Principal  
G.C. Arki

Dated: 4<sup>TH</sup> December, 2015

A meeting of Internal Quality Assurance Cell Govt. Degree College Arki was convened in the conference hall under the chairmanship of Dr. C.L. Sankhayan. In the meeting the following members were present.

1. Mr. P.S. Panwar
2. Dr. Sarita Sharda
3. Dr. O.P. Sharma
4. Mrs. Punam Sharma
5. Dr. Girish Kapoor

The following points were discussed to enhance the quality of existing practices.

Action Taken:

1. A total amount of Rs. 11, 62, 500 from the RUSA grant was employed for the purchase of equipment in the physics, chemistry, Botany, zoology and Geography Laboratories.
2. 317 books of various subject were purchased under the RUSA grant at a cost of Rs. 62,436 on addition to these about 35 books were purchased at the cost of Rs. 14,232 from the BCA fund
3. A group of students were taken on educational trip to Science City Jalandhar, Wagah Border and Aadampur Air Force Base, Aadampur. Internal term examinations were conducted smoothly in October, 2015.
4. A career counseling seminar was organized in collaboration with Desh Bhagat University, Punjab and Resource person emphasized upon the importance of English language and job-oriented courses. Another such seminar was held especially for the outgoing students of the VI<sup>th</sup> Semester in which the Regional Manager sales "HERAUD" Australian education in India spoke at length about 'Skill Certificate and Achieving Employ ability skills'. One more seminar was organized by the Nursing Institution (Solan) Oachghat to apprise the students about career possibilities in this profession.
5. Fiteen teams of the college took part in the Inter-College Championship in both men and women categories Mr. Ajay Kumar of B.Sc. VI<sup>th</sup> Semester won a silver medal in boxing and Ms. Manisha Thakur of BA IV Semester won a silver medal in the HP University Inter-College Championship. The college handball team won a Bronze medal in the same championship at the college level an annual athletic meet was organized in which students participated in various activities. This year cement turf wickets were installed on the playground and covering nets were provided to the students.
6. Annual examination were conducted very smoothly Dr. Sarita Sharda attended three days conference of IPSA at Varansi from 23<sup>rd</sup> – 25<sup>th</sup> Oct. 2016

New Proposals:-

1. It was proposed to undertake necessary renovation and repair work for the maintained of the college campus.
2. It was resolved to install high power Wi-Fi transponder in college so that the students may get the facility of internet.
3. It was resolved to link and connect the computers installed in the Science and Geography department.
4. It was proposed that to overcome the shortage of class room's, three new rooms & toilets will be constructed floor on the top of the Arts Block, along with roofing out of the RUSA fund.
5. It was resolved that point and white washing (interior and exterior) of the college building will be taken up.
6. It was resolved that staff toilets will be repaired and water storage capacity will be increased to meet the shortage of water.

7. It was proposed that 4 class rooms will be converted into smart classroom, 2 in Science Block, 1 in Arts Block and 1 room to staff reading room in the library.
8. Internal Exam of II, IV and VI semester to be conducted in the month of April, 2016.
9. Annual Sports Meet of the college to be organized.
10. The purchase of new text and reference books was proposed of different books under RUSA syllabus.

The meeting ended with vote of thanks being presented by Dr. C.L. Sankhyan principal and chairperson of the meeting

Dr. Sarita Sharda  
Co-ordinator  
Intenal Quality Assurance Cell

Dr. C.L. Sankhyan  
Principal  
G.C. Arki